

New Fiducials Protocol

1. Ask subject to “please look straight ahead” and hold still (do not engage subject in conversation at this time).
2. Kneel or sit on a chair such that the subject’s ear and eyes are at about your eye level.
3. Gently move subject’s hair away from the front of the ear.
4. With the trunk (?) of the T-board in front of the ear, firmly rest the bottom edge of the T-board on the top part of the ear where the ear meets the head.
5. **Do NOT pull down on the ear.**
6. With your index finger, press on the trunk of the T-board such that it is gently against the subject’s skin and slide it toward the ear until it meets resistance from the cartilage.
7. **Do NOT push the ear.** The edge of the T-board’s trunk should rest against the cartilage.
8. Gently rotate the T such that the bottom edge of the T-board lines up with the subject’s outer canthi. Keep the T-board anchored to the same spot while it rotates but **DO NOT MOVE THE SKIN.**
9. Mark a point in the upside down V using a dry erase marker or the eyeliner.
10. **Have a 2nd person do the same procedure.** If the two people don’t match up, both should redo the procedure until they are within 1 mm of each other.
11. Use alcohol pads to clean up the subject.